

# AUCTION UPDATE



We appreciate your partnership as we all continue to navigate the impacts of COVID-19 to our industry. We remain committed to doing the right thing for you and your businesses. As we continue to assess the impact of COVID-19, we are taking small steps to help further your business goals while keeping you and our team members' safety and well-being top of mind. We have been working across all Manheim locations to provide enhanced safety measures and protocols to safely manage small gatherings and offer seller representatives the opportunity to represent their vehicles on the block **beginning the week of June 8.**

All of our auctions are aligned with local/state ordinances to ensure you have a safe experience. It is imperative that you adhere to the safety and compliance measures outlined below if you would like to begin physically representing your vehicles at your local Manheim auction.

## **Prior to arrival:**

- Confirm your attendance with auction leadership in advance
  - o Due to operating constraints, some locations may have limited seller capacity
  - o Start dates for block accessibility may vary by location
- Complete your [Cox COVID-19 Related Access Form](#)
  - o Click [here](#) for instructions on how to complete your form
- Be aware that buyers will continue to bid and buy via Simulcast and will not be permitted in the lanes at this time
- Note that access to auction offices and facilities and personal offices is prohibited
  - o Conference rooms, cafeteria, tech centers, and other areas will remain closed
  - o Port-a-Potties will be available on the lot
  - o Access to printers and supplies (paper, pens, etc.) will not be available
  - o Food and beverages will not be provided
- Arrive at least 30 minutes prior to the start of your run to allow time to navigate new entry requirements and accessing the block
- Be prepared to bring your own face covering
- Special requirements related to auctioneer needs should be communicated in advance via phone or email
- Check with auction leadership on auction lot accessibility following your sale

## **Upon arrival:**

- Utilize the single, designated entrance to access auction property from parking area
  - o Entrance flow will vary by location
- Confirm your completed [Cox COVID-19 Related Access Form](#) with location leadership and present your valid AuctionACCESS ID
  - o Face covering must be worn upon entry
  - o Temperature checks may be administered at select locations as local/state regulations mandate
- Adhere to social distancing signage and markings
- Utilize available hand sanitizer dispensers
- Locate designated waiting area where a single seller will wait until their units are available for bidding and buying
  - o Waiting areas are available by lane
  - o Follow directional signage for approaching the block

**On the block:**

- Face covering must be worn on the block
- Plexiglass guards will be placed in between the seller, block clerk, and auctioneer
  - o All parties on the block should be physically separated when possible
  - o Block clerks may be remote
  - o Ringmen will not be present
- Seller area on the block will be thoroughly sanitized pre and post-use
  - o Please allow time for cleansing of the block between rep transition
- Gavels, computers, and microphones should not be shared and will be cleansed after each use

**Upon departure:**

- Once your sale is complete, seller must leave the building immediately through the destined exit area (different access point from entrance)
  - o Access to all auction offices (including personal offices) is prohibited at this time
    - Arbitrations will continue to be fulfilled online at Manheim.com
  - o Auction leadership will not hold meetings post-sale; please reach out via phone or email to discuss needs or feedback
- Utilize available hand sanitizer dispensers
- Utilize designated container for disposal of PPE upon exiting

Failure to comply with these regulations will result in removal from auction property.

Thank you for your patience as we pave the way forward through the next phase of returning to auction operations. We are continuing to find ways to give you safe access to inventory. Please stay tuned for additional adjustments. Please view the current [Manheim location tracker](#) for a list of the 62 locations open for lot access. We are working to get our lots back to a place where we can organize vehicles for preview prior to sale and appreciate your patience and feedback as we have opened for preview.

Sellers, should you have any questions about representing your vehicles on the block, please feel free to reach out your local auction management or your sales representative.

Grace Huang & Patrick Brennan

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